



Claim Inquiry Property Damage

Contract _____
Shipper _____

1282 Dutchess Turnpike, Poughkeepsie, NY 12603

(Fill in all blanks. If question does not apply, write in "N/A")

PROPERTY OWNER

Name: _____ Address: _____ Apt #: _____
City: _____ State: _____ Zip Code: _____

Daytime Phone _____ Cellular Phone _____ Evening Phone _____ Email Address _____

Are you the sole owner of the damaged property? _____ If not, give names & addresses of co-owners below

_____ Co-Owners Name _____ Co-Owners Address _____

PROPERTY DESCRIPTION

Where is damage? (Ex: livingroom floor, hall walls, bedroom, etc.) _____
Description of damage? Ex: scratched, gauged, dented, dirty, etc.) _____
Date finished, re-finished or installed? ____ / ____ / ____ Cost of work done \$ _____

DAMAGE

Date ____ / ____ / ____ When did damage occur? (Ex: During packing, loading, delivery, other. Explain below.)

Examples: 1) Packers dropped tape gun, which tore linoleum. 2) Was neighbor's move, but driver ran over our bushes.

When was the damage discovered? _____

Describe the way it happened to the best of your knowledge: _____
please print

If lawn and/or driveway were damaged, was prior authorization given to drive onto the property? _____

If so, by whom? _____
Full Name

Name & phone number of any witnesses: _____

CAUSE

Who do you feel is responsible for the damage? (check appropriate box or boxes below)

- Packers Loaders Unloaders Unpackers 3rd Party Service Co
 Other, please explain _____

Was responsibility admitted? If so, by whom? _____

TOTAL AMOUNT of CLAIM

Total claim amount \$ _____ Please attach repair firm's estimate (if applicable)

NOTE: **DO NOT** make any repairs before first contacting Arnoff Moving & Storage.

Remarks: _____

Date of Filing Claim: _____ Claimant Signature: _____